Dear Credential's Team / State Office Staff,			
I am making a ministeri	ial change. Would you please transfer my creder	ntial's to:	
Transfer to:			
Address:			
I am moving because: _	(new assignment, retirement, other reasons)		
I will be attending:	(Name of church)		
I understand that my complete file will be transferred.			
Sincerely,			
 Signature		Date	